



www.lionpic.co.uk

Credit Account Application

Please complete all applicable sections, sign and return this form, **with your letterhead**, to LION Picture Framing Supplies Ltd., 148 Garrison Street, Heartlands, Birmingham, B9 4BN. Tel: 0121 773 1230 Email: creditcontrol@lionpic.co.uk

Please make sure ALL applicable boxes are completed. This will speed up your application. We will accept applications by post, email or fax.

For Office Use Only

Account Code:

Date CAA Received:

Experian Score:

Business Details

Company Name (Limited Companies):		Type of Business:
or Trading Name (Sole Traders and Partnerships):		<input type="checkbox"/> Sole Trader
Business Address:		<input type="checkbox"/> Partnership
Post Code:	Tel:	<input type="checkbox"/> Limited Company
Website:	Email:	
If Limited Company, Registration Number:	Date Commenced Trading:	
Credit Limit Requested: <i>(Approx. 2 months anticipated purchases)</i>		

Owner / Partner Details *(Please use a separate sheet if necessary)*

Name:	Name:
Home Address:	Home Address:
Post Code:	Post Code:
Tel: Mobile:	Tel: Mobile:

Purchasing Team

Same as Owner

Name:
Position: Tel:
Email:

Accounts Contact

Same as Owner

Name:
Position: Tel:
Email:

Bank Details

Bank Name:	Bank Address:
Sort Code:	
Name on Account:	Post Code:

Trade References

1. Company Name:	2. Company Name:
Address:	Address:
Post Code:	Post Code:
Account Number:	Account Number:
Annual Spend £	Annual Spend £
Tel:	Tel:
Email:	Email:

Declaration

I/We have read and agreed to be bound by the 'Conditions Of Sale' as set out on the reverse of this form. I/We agree that all goods remain the property of LION Picture Framing Supplies Ltd until such times as all monies due for any goods supplied have been paid in full. I/We agree to pay any reasonable costs incurred by LION in recovering any outstanding balance. I/We give LION full authority to carry out a personal credit check for the purposes of credit insurance.

Signature: (Must be signed by a Proprietor, Partner or Director)

Name: *PRINT*

Date:

Position:

LION Picture Framing Supplied Ltd

Terms and Conditions of Sale

- 1) Vat at the current rate of 20% is chargeable by law on the total cost of goods and carriage
- 2) Prices are shown on our website and in our catalogues as a guide only. They are all subject to revision without notice. Goods will be invoiced at the price ruling on the day of sale. All items offered are subject to availability. While we try and ensure that all prices on our website and in our catalogue are accurate, errors may occur. If we discover an error in the price of the goods you have ordered we will inform you as soon as possible and give you the option of reconfirming your order at the correct price or cancelling it. If we are unable to contact you we will treat the order as cancelled. If you cancel and you have already paid for the goods, you will receive a full refund.
- 3) Minimum orders, carriage rates and charges quoted in our catalogues and applied by our website are valid only for deliveries to UK addresses. Carriage charges on orders for delivery outside the UK will normally be higher and will be charged at cost. We also reserve the right to apply an export administration charge.
- 4) All goods remain our property until all outstanding invoices have been paid in full. English jurisdiction applies.
- 5) Any charges for the collection of overdue accounts which are incurred by LION are to be paid by the customer.
- 6) No warranty is given or implied that any particular item we offer is fit for any particular purpose. As we have no control over the way our products are used, customers must ascertain for themselves that an item is suitable for the intended purpose. Our liability is in any event strictly limited to the invoiced value of the item concerned.
- 7) Our policy is one of constant development and improvement. We reserve the absolute right to make changes to the specification of any product at any time without notice.
- 8) All sizes, weights, colours, temperatures and other specifications shown on this website and in our catalogues are for guidance only. If such information is critical to a customer's application, then it is their responsibility to check.
- 9) As trade suppliers we use commercial carriers to deliver your goods. They assume that your premises are clearly marked and open 9.00am - 5.30pm from Monday to Friday. They require a signature before they leave the goods. We cannot accept any liability for the failure to deliver next working day should you have requested this service. Any damages or shortages must be signed for as such.
- 10) We will not pass any of your personal details on to anyone else. However, when placing your order you agree that you do not object to us contacting you for any of the purposes listed below, whether by telephone, email or in writing and you confirm that you do not and will not consider any of the below as a breach of any of your rights under the privacy and electronic communications (EC Directive) Regulations 2003.
 - Processing your orders
 - For statistical purposes to improve our website or our services to you;
 - To serve website content and advertisements to you;
 - To administer our website;
 - If you consent, to notify you of product news or special offers that may be of interest to you.

FAQ's - *Please keep this for your records*

I want to order from you. Do I need to apply for an account?

No, although we are a trade supplier you do not have to apply for an account to be able to order goods from us. We happily take orders from customers who like to pay for their orders up front.

I'm a new customer. Can I have an account?

We usually ask any new customers to pay for their first two orders before we will open a credit account facility.

I am a new business and don't yet have any trade references. Can I still apply for an account?

Yes, we will still consider credit but on a low starter limit. The limit can be reviewed after a period of satisfactory trading.

Can I fax or email the application form back to you?

Yes, we can accept forms by post, email or fax.

Am I credit checked?

Yes, we have trade credit insurance with a company called Euler Hermes. All applications have to comply strictly with their criteria which include a credit check.

The directors never come into the office. Can someone else sign the form?

No, your application form must be signed by the owner, partners or a registered director of the company. We regret that any form without the correct signature will be returned. In some exceptional cases we will accept an authorised signature other than a director but this must be approved beforehand.

How will I know when the account has been agreed?

Once your account has been agreed we will write to you advising your terms and credit limit.

What credit terms do you offer?

Our standard credit terms are 30 days end of month. For example goods invoiced in January will be due for payment at the end of February. We may be able to offer you 60 days terms after a period of satisfactory trading.

Do you send statements?

Yes, we send customer statements out by post during the first week of each month.

How do we get our invoices?

We prefer to email your invoices. They will be emailed to the accounts staff that you supply on your application form. If you prefer to have your invoices sent with the goods please let us know.

I need a copy invoice, how can I get one?

You can download invoices and credit notes from our website www.lionpic.co.uk. If you are not already registered online you will need to register and ask us to link your accounts. Invoices are available in the account management section of our website.

How can I pay my account?

We prefer payments by bank transfer.

Our bank details are as follows;

Bank	NatWest
Account name	LION Picture Framing Supplies Ltd
Account number	51129000
Sort code	60-07-41

Please quote your account number on all payments.

We also accept payments over the telephone by credit / debit card or cheque.